



**Head Office**

**General Service Department**

Date of publication: 2080/07/24

Invitation for Bids No: NBL/NCB15/G080/81

1. Nepal Bank Limited invites electronic bids from eligible bidders for the procurement of **1) 3 in 1 Printer 70 units, 2) Laser Printer 70 units and 3) Normal Scanner 90 units** under National competitive bidding – Single Stage Single Envelope procedures.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Nepal Bank Limited, Head Office, General Service Department, Dharmapath, Kathmandu, email: [gsd@nepalbank.com.np](mailto:gsd@nepalbank.com.np) or may visit PPMO egp system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp).
3. The bidder may submit the bid for single or more packages as mentioned below and offer discounts/ cross discounts. Evaluation will be done for each package, with contracts awarded based on the award combination that is of least cost to the Purchaser.  
Package A: Supply of 3 in 1 Printer 70 units  
Package B: Supply of Laser Printer 70 units  
Package C: Supply of Normal Scanner 90 units
4. Bidder should submit their bid electronically and download the bidding documents for e-submission from PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Bidders should deposit the cost of bidding document in the following account as specified below .  
**Information to deposit the cost of bidding document in Bank:**  
Cost of bidding document: NRs. 3000.00  
Name of the Bank: Nepal Bank Limited  
Name of Office: Kathmandu Banking Office  
Account Name: NBL Tender/ Seal Quotation/ Listing  
Account No. 00200106711283000001
5. Electronic bids must be submitted to the office through PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) on or before 12:00 noon on 2080/08/24. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at 12:30 pm 2080/08/24 at the office of Nepal Bank Limited, Head Office, General Service Department. Bids must be valid for a period of 90 days from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of below stated amount which shall be valid for 30 days beyond the validity period of the bid (i.e. total 120 days)  
Package A-Supply of 3 in 1 Printer 70 units: Bid Security NRs. 45,000.00  
Package B -Supply of Laser Printer 70 units: Bid Security NRs.40,000.00  
Package C-Supply of Scanner 90 units: Bid Security NRs.20,000.00
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.
8. Bank reserves the right to accept or reject wholly or partially any or all the bids without assigning reason whatsoever.